

PROFESSIONAL CONSULTING SERVICES CONTRACT

Before me Notary Public came and appeared the following Parties:

1. **CN CONSULTING, LLC**, a Louisiana limited liability company with a domicile address of 206 Country Club Drive, Benton, LA, represented herein by Cynthia Nerren, duly authorized Member/Manager (hereinafter referred to as "First Party").
2. **THE CITY OF BOSSIER CITY**, a Louisiana Municipal Corporation represented herein by its City Attorney, E. Charles Jacobs (herein referred to as "Second Party") who respectfully represent the following:

Whereas, the City of Bossier City Police Department is currently in a state of transition due to the retirement of Chief Shane McWilliams.

Whereas, said Police Department is subject to and governed not only by the City of Bossier City Charter and the City of Bossier City ordinances but also the Louisiana Civil Service statutes (L.R.S. 33:2471 et seq.) and the City of Bossier City Civil Service ordinances, rules and regulations.

Whereas, said above described transition is likely to involve issues and questions related to staffing and organization of the Bossier City Police Department.

Whereas, the Legal Department of the City of Bossier City and the City Attorney are ultimately responsible for compliance with all the above described Civil Services statutes, ordinances, rules and regulations with regard to staffing and organization of the Bossier City Police Department.

Whereas, the Legal Department is in need of assistance regarding staffing and organization and to ensure compliance with all applicable Civil Service provisions both state and local.

Second Party contracts and agrees with First Party in the following respects, terms, provision and obligations:

- A) First Party will provide contract consulting services for one year (365 days); said term to begin at execution of this instant contract.
- B) First Party shall be paid the total sum of sixty thousand dollars (\$60,000.00) at the rate of five thousand dollars (\$5,000.00) per month until paid in full; said sum to be paid from Fund 710 Insurance Liability Fund.

C) First Party shall assist Second Party (thru the Legal Department of Second Party) to provide guidance and assistance in matters relating to staffing and organization of the Bossier City Police Department and to ensure that Second Party has complied with all above described Civil Service statutes, rules and regulations concerning any and all reorganization and/or personnel decisions concerning the Police Department. First Party shall advise Second Party concerning any Civil Service statutes, rules and regulations effecting or possibly affecting any proposed changes to either the structure or day to day operations of said department. First Party shall advise Second Party as to all proposed changes to the written policy and procedures as to operations and discipline of said department, specifically any effect of said Civil Service statutes, rules and regulations as to such proposed changes or amendments offered by said department.

D) First Party shall be directly supervised by the City Attorney No other city personnel shall have any sort of supervisory authority as to First Party.

Thus done, signed and executed before a Notary Public and two witnesses this ____ day of _____, 2022, Bossier City, Bossier Parish, State of Louisiana.

THIS DONE AND EXECUTED ON THE _____ DAY OF _____, 2022.

Witness

E. Charles Jacobs, City Attorney

Witness

**CN Consulting, LLC by
Cynthia Nerren, Member/Manager**

Notary Public